

RSDMF Board Meeting  
1/11/10

Members present: Ben Reeve, Claude Herron, Judy Ruekberg, Kaaren McElroy, Lisa Hines, Bob Allen and Mr Almanza

Members absent: Sallie Saltzman  
Meeting called to order at 6:35 by Ben Reeve.

**Reports:**

**Secretary** – Judy Ruekberg: Presented the minutes from the meeting of 12/5/09. Motion to accept minutes, with correction of several typos, made by Bob Allen and 2<sup>nd</sup> by Kaaren McElroy. Motion carried.

**Previous Action Items as per meeting agenda:**

Discussion of the Dudleys fundraiser – although it was a lot of work for Sallie it was profitable for RSDMF. **Will ask Sallie about doing another one for spring.**

Bob and Ben have been looking for new locations for car washes but there are none that will do. We will continue in our usual location. **Ben to check on dates for this spring.** There is no place or spigot in the front parking lot that would allow us to have a car wash there during the rummage sale.

The auction is normally done at the Pre Festival concert which is 2/28 this year. Susie had been told that the auction would be done in June and that the letter was going to be reviewed by Ben and Claude so she probably has not sent them yet. **Judy to contact Susie regarding this.** We discussed other options for the auction. The Pops concert in June, the Spring Showcase (would only be incoming freshman and their parents) or possibly March Madness. The letters need to be out now if we are going to have them out 90 days ahead of the event if we did the auction at the Pops concert. **Ben has been looking at the corporate letters and will talk with Susie as he gets it done.**

The Rubios fundraiser was discussed. Kaaren asked if we thought people are getting tired of it. She felt that actually does not matter because at least a few people are going and some money is better than none. **Karen will set up a date for Feb. She will also check on Wetzel Pretzels, Fuddruckers and the In and Out Burgers for fundraisers.** In and Out has a trailer that they bring to the event – they serve the same plate of food to all and the food is cooked on site. Might consider doing it for the Spring Showcase. Could also be done for the Club Fair, the District Field Show, etc. for next year.

**Easter See's Candy – Kaaren will have the order period from 2/22 to 3/15 and the delivery will be the week before Spring break. Made \$1100 earlier this year.**

Kaaren reported that the County is still reviewing the grant applications.

Horse Apple Drop – Mr. Reed is aware of it. There is a committee to help him including the Rynbergs, Cooks and Woodrows. **Ben is to text him weekly to keep him working on it.** The tickets should be out next week.

Evan, Kyle and Mr Reed will be planning the mini band camp. **Ben will discuss logistics and schedule for it with them.**

Ben emailed Mr. Joplin but has not heard from him yet. **He will try again.**

**Sallie will be asked to send an email soliciting a chairperson and helpers for the Parent Potluck which will be held on 2/9.**

Team Angel on 12/12 was rained out. Pam Wilson had already agreed to pay us and the check for \$2400. is coming later this week. We will make up the hours owed next Fall as they do not do Team Angel during the Spring.

**PMAG report:** Bob reported that the honor band auditions have been done and the list of those chosen was given out today during class. We did very well. The venue for the concert is still to be chosen. We cannot do it at Point Loma anymore due to loss of our contact at that school. Cuyamaca is already booked. Possibly Shadow Mountain or Steele Canyon would work.

Next PMAG meeting is 1/13 at Grossmont.

Drumline comps are coming up. Hugo is asking \$500 for each student. They do not get money from the RSDMF budget as they are an extracurricular group. Mr. Almanza will be talking with Hugo regarding the contribution he is requiring. Also, he has been ordering supplies and we have the bills. This will be taken care of by Claude.

Rummage Sale was discussed. Everything is going as planned. ASB is making our signs and we would like to get them posted on the trailer which is already in the front parking lot, soon.

**Treasurer's Report** – Claude presented his informative report.

Beginning checking acct balance (12/1/09)	\$1,639.97
Ending checking acct balance (12/31/09)	695.54

As of 12/31/09 40% of the students have fully paid their fair share. (out of 105).

Claude stated that the IRS requested additional information for the Schedule A of our 2008 tax return. It needs to be completed and submitted. Clause will get it done.

The invoice for RSDMF's general liability insurance policy has been paid. Ben looked into a new printer for the band room and found that it will be cheaper to keep the one we have and repair it as it is needed than to get a new one.

Claude felt that we will do better with the wood sales next year but we need to start early, maybe at band camp.

We also need to push the Ralphs cards and get more people signed up. Perhaps we can sign people up at the Potluck.

Claude had a question about the Color Guard warm ups. RSDMF needs reimbursement from Color Guard for these. They are not an expense we should have to pay.

Other items Claude will be working on are:

1. verifying addresses of several of the students and then mailing the fair share contribution letters
2. prepare 2009 Form 1099s for the Music Staff
3. send out reminder email on/about 1/25/10 to Jazz and String Orchestra parents that their last chance to save \$50 on their contributions is 2/1/10.
4. compare results of donations received so far this year with those received by this time last year. Mr Almanza told us that we are doing much better than they usually are at this time of year.
5. Claude will be discussing with Mr. A, Barbie, and Ben new/different "procedures" for making the Board aware of pending, planned, or needed expenditures. This way RSDMF can plan ahead for better disbursement of the money.

President's Report:

Newsletter needs to be out by the potluck. Deadline for items to go into the newsletter is 1/22/10.

Director's Report by Mr Almanza:

Judy it to let Mr Almanza know if Susie has sent auction letters yet and if not he can move it to the March Madness.

Requested a First Aid kit several meetings ago. Mr. A felt that one of the First Aid kits that are used for comps/on the buses, will do.

Adjourned at 8 PM by Ben

Respectfully submitted by Judy Ruekberg, secretary RSDMF

Action items as written by Claude:

1. **Sallie**, what do you think about doing another Dudley's Bakery Fundraiser? When can we schedule it?
2. **Ben** will check on available dates for car washes at the Shell station on Sweetwater Springs Blvd. & 94.
3. **Ben** needs to discuss corporate donation letters with Susie Peterson. Need to determine auction date(s). Need to complete and mail corporate donation letters ASAP. Possible auction dates include Pre-Festival (2/25), Pops (June), Spring Showcase (2/24), and March Madness (3/19).
4. **Kaaren** will set-up January Rubio's date. Kaaren will also check out Fudduckers, Wetzels Pretzels, and In-And-Out as a possible fundraisers.
5. **Kaaren** will pursue the next See's Candies Fundraiser (2/22 – 3/15) for delivery before Spring Break.
5. **Ben** will text/tweet Mr. Reed weekly to make sure Horse Apple Drop is moving forward. Need tickets in the next couple of weeks.
6. **Ben** will discuss the logistics and schedule for spring mini-band camp with Mr. Reed.
7. **Sallie**, we need an email to solicit a Potluck Chairperson and helpers for our 2/9 Potluck & Parent Meeting.
8. **Sallie**, we need to publish our next newsletter before the 2/9 Potluck. All newsletter contributions need to be received by 1/22/10(?)
9. **Claude** will verify addresses then mail the remaining fair share contribution letters.
10. **Claude** will prepare 2009 Form 1099s for Music Staff.
11. **Claude** will respond to IRS request for Form 990-EZ Schedule A.
12. **Claude** will send out a reminder email on/about 1/25/10 to Jazz and String Orchestra parents that their last chance to save \$50 on their contributions is 2/1/10.
13. **Claude** will compare results of donations received so far this year with those received this time last year. DONE.
14. **Mr. A, Barbie, Ben, and Claude** will discuss new/different "procedures" for making Board aware of pending, planned, or needed expenditures. This will help the Board plan what checks to write and when.