

Rancho San Diego Music Foundation
July Board Organizational Meeting
July 21, 2010 @ 6:30pm: Lisa Hines Home

Members present: Ben Reeve, Claude Herron, Lisa Hines and Sarah Miller (an attempt was made to contact Bob and Patty Allen and Diana Curtis). Mr. Almanza was absent due to illness.
Meeting called to order at 6:45pm by Ben Reeve.

Review of past minutes – They were distributed and read at the beginning of the meeting. At the end of the meeting Claude made a motion to approve the minutes from the meeting on June 30th, seconded by Sarah Miller. Claude will send Lisa the finalized version to be posted on the RSDMF website.

Future board and parent meetings – It was decided to keep these 2 meetings separate so that adequate attention could be given to both. Board meetings will be on the first Monday of every month (with the exception of holiday Mondays) at 6pm and parent meetings will be held on the second Monday of every month.

Next board meeting scheduled for Monday August 9th.

Current checking account status – Claude reported that all of the bus bills were paid and we currently have a checking account balance of 761.42. Multiple receivables and expenses are still pending; however if all of these were accounted for our balance would only be -318.40. \$440 worth of these expenses are due to Music Heritage Society and JW Pepper.

Presentation of revised budget - Claude presented the revised budget. It included a changed formula for realizing fair share contributions from 60%-65%, Horse Apple drop revenue revised to \$4,000, car wash revenue was reduced to \$2,500, membership dues were at \$0. The topic of membership requirements was tabled to a future date.

There were no new concerns regarding the budget. Ben Reeve but forth the motion to approve the budget and Lisa Hines seconded the motion.

New payment plan was proposed by Claude

August 23rd – Band Camp contributions due, September 30th - 1st fair share contribution due (with a \$50 discount to those who pay in full), October 31st – 2nd fair share contribution due, November 30th – 3rd fair share contribution due. Fundraising goal for each student is \$400 with an “opt out” option available that would also be paid by November 30th. Siblings would be ½ the regular cost.
All present board members were in agreement with this payment plan.

Action items from last meeting

- a. Confirmed that Lisa posted minutes from June 2nd board meeting
- b. Change POC for escrow accounts – still an open item for Claude
- c. Aramark concessions, Santee Swap Meet, 2011 Graduation Coffee sales, Firewood sales, Horse Apple Drop, Program Advertising ALL needed a committee chair. Most of these items are carried over and the needs are to be presented through emails and positions recruited for at the parent meetings.
- d. Applebees pancake breakfast is scheduled for September 18th and organized by Barbie. Instead of a silent auction it was decided that a 50/50 raffle would be easier to organize in the time frame we are working in.
- e. Discount cards – tabled until parent meeting.

- f. Program advertising and football concessions. Ben Reeve will ask Bob Allen if he has an update from Bruce Toth.

New Action items

- a. Band camp. Ben Reeve will be the committee chair. Patty is in charge of band camp dinners and it was confirmed that emails have already been sent out to recruit service help. [I thought Patty prepared an email but was waiting for approval from the board to send it out.]
- b. "Kick off" parent meeting will be combined with Band camp registration on Tuesday 24th August at 7-9pm. It is thought that more parents will be able to attend the information meeting and registration if it is done in the evening. Through a series of emails the importance of having a parent representative will be emphasized and the word mandatory will be used. The new information on student accounts and payment plans will be addressed at this meeting. This informative meeting will then be followed by a registration fare. Each parent will receive a registration packet, visit a series of information tables which will conclude with a payment table. The board members will each man one of the tables to answer questions and concerns that new parents may have. If for any reason a parent cannot attend they will be asked to excuse themselves prior to this meeting through emails.
- c. Costs of the shirts, shoes and gloves still need to be confirmed in order to generate the forms and email information for band camp and the registration process.
- d. Band camp will be concluded with a beach BBQ held at South Mission Beach on the final Friday of band camp.
- e. It was proposed that the Cherrydale fundraiser needs to be scheduled to commence after the Applebees fundraiser has concluded to avoid a conflict of interest.
- f. Ben Reeve recommended that we set out the fundraising schedule for the complete year in the near future.
- g. Football scarves – materials have been purchased and production has begun.

Action item for each board member – Ben asked each board member to reach out to other parents and friends and request they volunteer to lead or participate on one or more committees.

Theme for this year - Last year the theme was "communication". The board is considering various new themes for this upcoming year. Suggestions included: participation, involvement, persistence, and responsible. No decision was made at this time.

Meeting adjourned at 8:30pm

Minutes submitted by Sarah Miller